

			Sea Coast Management Common Area									
				03/22/21								
			COMMON AREA		M	T	W	TH	FRI	SAT	SUN	
			SCM2									
			Elevator Lobbies									
			Empty Trash Cans		0.45	0.30			0.45	0.30		
			Wipe Horizontal Surfaces			0.30	0.30		0.45	0.30		
			Blow Floor - Spot Mop						0.45	0.30		
			Wipe Handrails			0.30	0.30	0.20	0.45			
			Vacuum Walk-Off Mats						0.45	0.30		

Sea Coast Management Common Area			03/22/21									
COMMON AREA			M	T	W	TH	FRI	SAT	SUN			
		Tagging cars-Summer										
		Towing-Summer										
		Pressure Wash Trash Receptacle										
		Clean/Deodorize Trash Chute										
		NO BLOWING SAND IN DRAINS!										
		Dumpster Enclosure	0.45									
		Consolidate Bulk	0.45									
		Breaks										
		Chris	0.30	0.30	0.30	0.30	0.30	OFF	OFF			
		Derick	0.30	OFF	OFF	OFF	OFF	OFF	0.30	0.30		

Sea Coast Management Common Area												
03/22/21												
COMMON AREA												
Priority Level	Date:	Location:	PROJECTS: AS ASSIGNED	Assigned to:	Progress:	M	T	W	TH	FRI	SAT	SUN
LAUN	02/15/21	SCM2	5th fl ST laundry door frame needs fixed									
PAINT	02/08/21	SCM2	Paint Electrical room door OF									
PAINT	12/11/20	SCM3	sand and repaint elevator room door									
PAINT	01/06/21	2.407	A/C on roof not numbered correctly. Al Whitehurst reported									
PAINT		2.405	Balcony from concrete		3/20/21 after renters gone							
STAIR	02/08/21	SCM2	Pressure wash all walkways									
STAIR	02/08/21	SCM3	Street Stairwell needs washed down									
PAVERS		SCM3	Pavers to be fixed 106									
PAVERS	03/19/21	SCM2	Patio Pavers 110									
SCREEN	02/08/21	SCM2	514 needs screens replaced									
SCREEN		3.204	Balcony Screens from Constructions									
POOL	03/11/21		replace umbrellas (2)		3/12 ORDERED							
	02/23/21	SCM23	Ocean Deck Seal Coat new boards?									
LAWN	03/26/21	LAWN	Water Grass Seed	Chris		0.35				0.30		
FIRE	01/02/21	SCM2	all fire extinguisher boxes need cleaned out	Chris			1.00	2.15				
FIRE	03/22/21	SCM3	Clean out fire extinguisher boxes	Derick		3.00						
Deck	03/23/21	SCM23	Ocean Deck Matt	Chris						0.35		
FIRE	03/23/21	SCM3	Replace fire box on 2nd floor	Chris			0.45					
GRILL	03/25/21	CLUB	Blow off grill area	Chris								
OFFICE	03/25/21	OFFICE	Put together filing cabinet	Chris					0.25			
OFFICE	03/26/21	OFFICE	Put together 2 book shelves	Derick						0.50		
CLUB	03/27/21	CLUB	Set up for meeting	Derick							0.40	
Total:						19.00	8.30	8.30	8.30	19.00	10.30	10.30